



North Tyneside Council

North Tyneside Council Adult Learning Service
Course Information Sheet 2019-2020

Course Information for Construction

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North Tyneside Council

Level 1 award in Health and Safety in a Construction Environment

Enrolment Requirements

For more information or to apply ring (0191) 643 2288 or to apply online go to www.northtyneside.gov.uk/ala

This award is offered to unqualified workers in the construction trades who would like to gain their CSCS card.

You must have an awareness of the Construction sector to be eligible.

What will I achieve on this course?

- You will achieve the Level 1 award in Health and Safety in a Construction environment which is compulsory before you can obtain the CSCS card
- After achievement of this award you can then apply to sit the external test at a registered test centre to achieve the CSCS card.
- This card will allow you to work on Construction sites where the Health and Safety CSCS card is compulsory.

Assessment

Awarding body:
C Skills - NOCN

Distance learning –

- You will attend the centre located at North Shields or Killingworth to register/enrol – then you will be given a workbook where you will answer questions to test your knowledge.
- When you have completed the workbook you will attend the centre to complete the on-line test.
- After achievement you will be registered at an external test centre to complete an additional on-line CSCS test
- On achieving a pass your card will be applied for by us. Times for Card delivery varies according to the test centre

What else do I need to know?

£90 – this includes registration and certification of the level 1 award, and registration and money associated with the CSCS test/card.

Times for issuing the Card varies according to the test centre.

Your employer may be able to claim this funding through CITB



North Tyneside Council

NVQ in Construction trades

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

These NVQ's are offered to experienced workers who would like to gain a qualification. You must be in paid employment and working on-site to enable the assessor to observe your work. The assessor will visit you to conduct on-site observations, witness testimonies from your manager, and record your progress. You will be given a workbook to allow you to answer underpinning questions to test your knowledge.

What will I achieve on this course?

Depending on your work area, experience and knowledge you could achieve NVQ level 2 or 3 in the following:

- Painting and Decorating
- Carpentry and Joinery – different pathways available
- Fitted Interiors
- Maintenance
- NVQ Occupational workplace supervision
- NVQ Construction site supervision

As part of the NVQ you will update your skills in Health and Safety.

Assessment

Awarding body:
C Skills - NOCN

Your skills will be assessed throughout the course through products of work, questioning, witness testimonies, customer feedback and assessor observations on site. You will be expected to complete a workbook of underpinning questions.

Course Length

The NVQ is assessed at your own pace.

Attendance

This is conducted as distance learning

What else do I need to know?

NVQ level 2 will cost £600
NVQ level 3 will cost £800

Your employer may be able to claim this funding through CITB : -
<https://www.citb.co.uk/levy-grants-and-funding/grants-funding/qualification-grants/short-period-less-than-1yr-and-vq-grants/>



North Tyneside Council

Health & Safety in a Construction Environment, (CSCS Card) and Employability Training (JCP)

Enrolment Requirements	For more information or to apply ring (0191) 643 2288 or to apply online go to www.northtyneside.gov.uk/ala
To study this course you must have basic communication skills i.e. are able to read and write English at Entry Level 3 and basic IT skills minimum. In order to pass this course you will be required to build a file of evidence that involves writing with classroom based assessment together with an online end test.	
No formal prior qualifications are required.	

What will I learn on this course?
On this course you will undertake two qualifications in: Employability Skills and Health & Safety in a construction environment which will prepare you to sit the Construction Skill Certificate Scheme card test.
Employability: you will learn about planning for progression, investigating rights and responsibilities at work and work awareness. You will also receive guidance and support to create or update CVs, covering letters and completing job applications.
H & S: you will develop knowledge in Health and Safety and environmental awareness by completing a portfolio of evidence and sit an on-line end test. This will prepare you to complete a test at one of the registered test centres. When you pass this, you can apply for a CSCS card.

Assessment	Awarding body: Award in Employability (City and Guilds) Health & Safety in a Construction Environment (NOCN) CSCS card (CITB)
Employability: your skills will be assessed throughout the course and you will complete an evidence based portfolio.	
You will be taught and assessed during the course working towards the Level 1 Award in Health & Safety in a Construction Environment then you will sit an on-line end test to complete the course. You will be given the opportunity to sit online mock tests in preparation for a multiple choice online test which will be set at an external centre. You will be booked in for the test at the earliest opportunity after the completion of the course.	

Course Length

The course will be carried out over 2 weeks. You will attend 3 days per week to a maximum of 21 hours per week.

Attendance

You are expected to arrive promptly and attend every session for the full 2 weeks of the course. A copy of the register is sent to your JCP advisor to confirm your attendance.

What else do I need to know?

This vocational training will allow you to learn about basic principles adhered to within the construction industry. You will learn valuable knowledge and skills such as Health and Safety in a construction environment. You will achieve the on-line test which will allow you to progress to the externally set test to gain your CSCS card.

The employability element will allow the candidate to focus on their personal development and gain an insight into what is expected in a working environment. The CSCS card will be fully paid for by the Service upon completion of the online multiple choice exam.

You will be entitled to attend one re-test which will be paid for by the Service.

Your card will be applied for once the Award in Health & Safety in a Construction Environment has passed our quality checks and you have passed all elements of the online exam. Please note that cards can take up to **30 working days** to arrive once applied for.

You may wish to bring a notebook and pen to make your own notes.

For further information about the course or to inform us of any changes please telephone Curriculum Support on 0191 643 2288.

What could I do next?

You could progress into work within the construction industry or onto one of our trade specific construction courses.



North Tyneside Council

Study Programme Construction Level 1

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

This course is delivered in partnership with Phoenix detached youth work project.
To study this course you must have basic communication skills although there are no formal prior qualifications required. You will benefit from having some experience of using basic tools and equipment.

You will need to attend an interview to determine your suitability for the course.

On the first day of course you must bring a national security number and proof of parents or guardians earnings so an application for bursary payments can be made.

What will I learn on this course?

On this course you will undertake three qualifications, multi-skill construction, functional skills and Health and Safety training.

Construction: you will develop hand skills in joinery, bricklaying and tiling skills.

Construction Skills Certification Scheme card: you will develop knowledge in Health and Safety and environmental awareness which will prepare you to complete external and internal tests.

Also as part of the course you will undertake Functional Skills (English and mathematics) if you do not already have a GCSE at grades A*-C (4-9).

You will also have the opportunity to attend several courses delivered by outside organisations such as working at height, abrasive wheels, health and safety, manual handling and asbestos awareness.

To ensure that you are gaining the most from the programme you will participate in a work experience placement with a well-known construction company. Participation in this programme is vital for your success and achievement on the course and will be reviewed periodically during the course.

Please note that this is a full time programme and you will be expected to attend all sessions.

Assessment	Awarding body: Basic Construction Diploma (City and Guilds), CSCS card (CITB), Functional Skills (Edexcel)
<p>Construction: your skills will be assessed throughout the course through products of work, questioning and tutor observations. You will be expected to complete an evidence based portfolio for each qualification. This will require some classroom based work where you will work to build a file of evidence and sit an on-line test to prove competency.</p> <p>CSCS card: you will be taught and assessed during the course. You will complete online practice tests which will help prepare for a multiple choice online test which will be set at an external centre.</p>	

Course Length	Attendance
Course will be delivered over 32 weeks and learners will attend up to 3 days per week.	You will be expected to attend a minimum of 95% of the taught sessions to ensure you will have the best chance of achieving all of the qualification.

What else do I need to know?
<p>This vocational training will allow you to sample the different disciplines and learn about basic principles adhered to within the construction industry. You will learn valuable knowledge and skills such as Health and Safety and the correct use of tools and equipment. The employability element will allow you to focus on your personal development and gain an insight into what is expected in a working environment. The CSCS card will be fully paid for by us upon completion of the online multiple choice test. You will be funded to re-sit this test once.</p> <p>All necessary equipment and materials will be provided for you and we will also supply suitable protective footwear and overalls. You may wish to bring a notebook and pen to make your own notes. You may be entitled to a weekly training allowance known as a bursary which will be means tested. There are two types of bursary - discretionary or guaranteed and you will only qualify for one of these under the guidelines below:</p> <ul style="list-style-type: none"> • The discretionary bursary includes £10 per day and reimbursement of travel expenses on production of valid tickets. To qualify for a discretionary bursary payment you will need a household income of less than £25,000 or be eligible for certain benefits. Parents or guardians need to supply P60, letter from benefits agency no older than three months or within the current benefit year, pension award letter, wage slip, self-employment tax return slip. • To claim the guaranteed bursary which is paid at £5 per day you must produce a letter from your organisation you are involved with i.e. Leaving Care Team, in receipt of income support or be in receipt of independence living allowance. <p>We are now able to increase your bursary payment to £10 per day whilst you attend your programme but you must be making satisfactory progress and have good attendance. This is subject to review.</p>

What could I do next?
You could progress onto a trade-specific course at Level 2.



North Tyneside Council

Study Programme Working Roots

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

This course is delivered by three partner organisations:

Justice Prince will work intensively alongside you to help with personal issues, mentoring, and progression. North Tyneside Council will deliver the formal qualifications and a local construction firm will offer work experience placements.

No formal prior qualifications are required, but you will need to attend an interview to determine your suitability for the course.

What will I learn on this course?

On this course you will undertake either a Level 1 Certificate in Construction following a Painting and Decorating specialism or Level 1 Certificate in Practical Horticulture following a Fencing and Horticulture specialism or a Level 1 award in Practical Cleaning. You will also complete Employability awareness, be entitled to a bursary of up to £50 per week and receive £2.48 lunch money. This is dependent on attendance and attitude towards work and study.

Also as part of the course you will undertake Functional Skills (English and mathematics) unless you have already achieved GCSE A* - C (5-9).

To ensure that you are gaining the most from the programme you will participate in a work experience placement with a well-known construction company. Participation in this programme is vital for your success and achievement and will be reviewed periodically during the course.

Please note that this is a full time programme and you will be expected to attend all sessions.

Assessment**Awarding body: City & Guilds**

Your skills will be assessed throughout the course through products of work, questioning and tutor observations. You will be expected to complete an evidence based portfolio which will be formally assessed at the end of the course.

Course Length

Course will be delivered over 52 weeks and learners will attend up to 5 days per week.

Attendance

You will be expected to attend a minimum of 95% of the taught sessions to ensure you will have the best chance of achieving all of the qualification.

What else do I need to know?

This vocational training programme will teach you about basic principles adhered to within the construction, horticulture or cleaning industry. You will learn valuable knowledge and skills such as Health and Safety and the correct use of tools and equipment. All necessary equipment and materials will be provided for you and we will also supply suitable protective footwear and overalls. You may wish to bring a notebook and pen to make your own notes.

What could I do next?

You could progress to an Intermediate Apprenticeship in any of the vocational areas. The transferrable skills you will learn on the course will help you to become more work ready when you leave.



Traineeship in Horticulture

North Tyneside Council

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

This is a full time 6 week programme due to start in June 2018. This programme is for you if you are 16 to 24 years old, unemployed and have not achieved a full level 2 qualification and are looking for work.

What will I learn on this course?

You will work towards the following qualifications:

- Level 1 unit in Horticulture and health and safety awareness.
- Award in Employability which will support your job search skills and interview techniques.
- Work experience with North Tyneside Council Parks department.
- If you complete the course you will take part in a guaranteed interview for Apprenticeship opportunities starting in September.

Assessment

Awarding body: City & Guilds and CITB

You will be assessed throughout your traineeship by assessors, and on-site staff.

Course Length

Course will be delivered over 6 weeks and learners will attend 5 days per week.

Attendance

You will be expected to attend a minimum of 95% of the taught sessions to ensure you will have the best chance of achieving all of the qualification.

What else do I need to know?

This training programme will prepare you to progress into an apprenticeship. You will learn valuable knowledge and skills in Health and Safety and the correct use of tools and equipment. All necessary equipment and materials will be provided for you and we will also supply suitable protective footwear and work wear. You may wish to bring a notebook and pen to make your own notes.

What could I do next?

Apply for apprenticeship vacancies in the area.