



North Tyneside Council

North Tyneside Council Adult Learning Service  
Course Information Sheet 2019-2020

# Course Information for Working with Children & Young People

For more information a course please click the links.

1	<a href="#"><u>Childminding</u></a>
2	<a href="#"><u>Children and Young Peoples Workforce Level 2 Advice &amp; Guidance</u></a>
3	<a href="#"><u>Children and Young People's Workforce Level 2</u></a>
4	<a href="#"><u>Level 3 Early Years Educator Advice &amp; Guidance</u></a>
5	<a href="#"><u>Early Years Diploma Level 3 (Early Years Educator)</u></a>
6	<a href="#"><u>Working with Children in Early Years and Primary Settings Advice &amp; Guidance</u></a>
7	<a href="#"><u>Level 2 Certificate in Working with Children in Early Years and Primary Settings</u></a>



North Tyneside Council

# Childminding

## Enrolment Requirements

For more information or to apply ring (0191) 643 2288  
or to apply online go to [www.northtyneside.gov.uk/ala](http://www.northtyneside.gov.uk/ala)

You must attend a **Childminder Briefing session** before attending this course. Please read the 'What else do I need to know?' section below.

## What will I learn on this course?

This course prepares you for working with children in your own home. You must complete it before you can register as a childminder with Ofsted. You will learn about:

- The role of Ofsted and legislation regarding the Early Years
- The Early Years Foundation Stage and the importance of play
- Working with parents and carers
- Child behaviour and development
- Running your own business and the required paperwork.

## Assessment

**Awarding body: N/A**

You will complete a reflective diary, policies and procedures and other paperwork as part of the online course assessment. Your tutor will guide and support you in this.

## Course Length

This course is delivered flexibly through an e-portfolio. There is a 3 hour session to go through this and 1-1 support is available from your tutor. It is expected that this course will take 8 weeks to complete, however you can work more quickly if you wish.

## Attendance

You will be expected to attend the first session and keep in touch with your tutor.

## What else do I need to know?

You need to attend a briefing session prior to this course.  
Please call Deborah Knowles on (0191) 643 8523 to book a place.

This session will prepare you for the Introduction to Childminding. You will also have to obtain a Paediatric First Aid certificate before you can register as a childminder.

## What could I do next?

You can progress on to qualifications in child care.  
You may also wish to consider our distance learning courses.



# Children and Young Peoples Workforce Level 2 Advice & Guidance

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## Enrolment Requirements

For more information or to apply ring (0191) 643 2288  
or to apply online go to [www.northtyneside.gov.uk/ala](http://www.northtyneside.gov.uk/ala)

You do not need any prior knowledge or qualifications to attend this session.

## What will I learn on this course?

This advice, guidance and interview session will provide you with the information required to progress on to the Children and Young People's Workforce Level 2.

## Assessment

**Awarding body: N/A**

You will complete a short written task and have an interview with one of the tutors to ensure this is the course for you.

## Course Length

One off session.

## Attendance

Attendance is essential.

## What else do I need to know?

It is essential for you to have a keen interest in working with young children.

## What could I do next?

You could progress onto the Children and Young People's Workforce Level 2.  
You may also like to look at our distance learning courses.



# Children and Young People's Workforce Level 2

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### Enrolment Requirements

For more information or to apply ring (0191) 643 2288  
or to apply online go to [www.northtyneside.gov.uk/ala](http://www.northtyneside.gov.uk/ala)

There are no formal entry requirements for this qualification but learners will need to be at least 16 years of age.

Learners will need to be working, volunteering or on a practical placement as an important part of the assessment process involves evaluating "skills" in real working situations. 250 placement hours are recommended for this qualification.

You will require a DBS Clearance.

### What will I learn on this course?

You will learn:

- How to support physical care routines for children
- The role of the practitioner
- How to understand partnership working
- About legislation relating to the safeguarding, protection and welfare of children
- How to use legislation relating to the health and safety of children
- How to plan and support play, development and learning
- How to engage in your own professional development.

### Assessment

**Awarding body: NCFE/CACHE**

You are required to build an e-portfolio of evidence which holds all of your assessments. Assessment methods include being observed in the workplace, assignments, reflective accounts and professional discussion.

### Course Length

12-15 months.

### Attendance

It is a requirement that you attend 90% of the taught sessions to ensure you have the best chance of achieving the accreditation. Please think carefully before enrolling on this course if you have work commitments that may interfere with your attendance.

**What else do I need to know?**

As a requirement of the course you need to be working with children at least one day per week and a minimum of 250 placement hours/ work experience is needed overall.

The aim of the qualification is to prepare learners to work with children between birth and 19 years of age.

**What could I do next?**

This qualification allows progression to the CACHE Level 3 Early Years Educator qualifications and other Level 3 qualifications relating to childcare.

You may also like to look at our distance learning courses.



# Level 3 Early Years Educator Advice & Guidance

North Tyneside Council

## Enrolment Requirements

For more information or to apply ring (0191) 643 2288  
or to apply online go to [www.northtyneside.gov.uk/ala](http://www.northtyneside.gov.uk/ala)

There are no entry requirements to attend the Advice and Guidance session (please note there are entry requirements for the level 3 programme).

You must have a keen interest or already be working with children 0-5 years.

## What will I learn on this course?

This advice and guidance session will provide you with the information required to progress on to the Early Years Educator Level 3 programme. You will learn about the entry requirements and placement hours needed to begin the programme.

## Assessment

**Awarding body: N/A**

You will have an informal interview with one of the Early Years tutors and complete a small written task.

## Course Length

One of session.

## Attendance

Not applicable.

## What else do I need to know?

This is an advice session only and does not guarantee a place on the Level 3 EYE programme.

## What could I do next?

You could progress onto the Early Years Educator Level 3.  
You may also like to consider our distance learning courses.



# Early Years Diploma Level 3 (Early Years Educator)

North Tyneside Council

## Enrolment Requirements

For more information or to apply ring (0191) 643 2288  
or to apply online go to [www.northtyneside.gov.uk/ala](http://www.northtyneside.gov.uk/ala)

You should be at least 16 years old.

You will need a DBS clearance.

You must have attended an Advice and Guidance session.

## What will I learn on this course?

The NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator) prepares learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years.

Upon achievement of this qualification it is intended that learners will be able to enter the workforce as Early Years Educators.

Placements are required for achievement of this qualification. A minimum of 350 placement hours in an Early Years setting is required. You will need to be working with children across the age bands of 0-5.

## Assessment

## Awarding body: NCFE CACHE

You will complete an e-portfolio of evidence which will hold all assessments completed. You will be assessed using a variety of methods, such as:

- Assignments
- Longitudinal Studies
- Observations of you working with children
- Reflective accounts
- Professional discussion
- And many more.

### **Course Length**

Approximately 2 years.

There will be monthly taught sessions where you will be provided with the underpinning knowledge. You will also receive regular individual tutorials with your tutor.

You also need to volunteer in an Early Years Setting for a minimum of 1 day every week.

### **Attendance**

90% minimum attendance.

### **What else do I need to know?**

GCSE English and maths are not an entry requirement, however the Early Years Workforce, does require you to hold either GCSE C grades in English and maths or Functional Skills for English and maths at Level 2 to count in the settings ratios. If required, we can sign post you for an English and maths assessment as you will need to do these qualifications alongside the Level 3 Diploma EYE.

### **What could I do next?**

You could progress onto:

- Level 4 Advanced Practitioner
- Foundation Degree in Education and Care or Leadership qualifications.
- You may also like to consider our distance learning courses.



North Tyneside Council

North Tyneside Council Adult Learning Service  
Course Information Sheet

# Working with Children in Early Years and Primary Settings Advice & Guidance

## Enrolment Requirements

For more information or to apply ring (0191) 643 2288  
or to apply online go to [www.northtyneside.gov.uk/ala](http://www.northtyneside.gov.uk/ala)

There are no entry requirements to attend the Advice and Guidance session.

You must have a keen interest or already be working with children 0-11 years 11 months.

## What will I learn on this course?

This advice and guidance session will provide you with the information required to progress on to the Level 2 Certificate in Working with Children in Early Years and Primary Settings. You will learn about the entry requirements and placement hours needed to begin the programme.

## Assessment

**Awarding body: N/A**

You will have an informal interview with one of the Early Years tutors and complete a small written task.

## Course Length

One of session.

## Attendance

One of session.

## What else do I need to know?

This is an advice session only and does not guarantee a place on the Level 2 Certificate Working with Children in Early Years and Primary Settings.

## What could I do next?

You could progress onto the Level 2 Certificate Working with Children in Early Years and Primary Settings or discuss other options that may be available to you.



North Tyneside Council

# Level 2 Certificate in Working with Children in Early Years and Primary Settings

<b>Enrolment Requirements</b>	For more information or to apply ring (0191) 643 2288 or to apply online go to <a href="http://www.northtyneside.gov.uk/ala">www.northtyneside.gov.uk/ala</a>
You should be at least 16 years old.	
You will need a DBS clearance.	
You must have attended an Advice and Guidance session.	

<b>What will I learn on this course?</b>
The NCFE CACHE Level 2 Certificate in Working with Children in Early Years and Primary Settings covers a range of key subject areas that provide learners with the knowledge, understanding and skills needed to care for and educate children aged between 0 and 11 years 11 months old.
Upon achievement of this qualification it is intended that learners will be able to progress onto Level 3 qualifications across a number of sectors including Early Years Educator sector, the Supporting Teaching and Learning sector and the Children and Young People sector.
Placements are required for achievement of this qualification. You will need to be working or volunteering with children aged 0 - 11 years 11 months in a placement for 200 hours as recommended by NCFE CACHE.

<b>Assessment</b>	<b>Awarding body: NCFE/CACHE</b>
You will complete an e portfolio of evidence using the Onefile system which will hold all assessments and evidence. You will be assessed using a variety of methods, such as:	
<ul style="list-style-type: none"><li>• Assignments</li><li>• Observations of you working with children</li><li>• Reflective accounts</li><li>• Professional discussion</li><li>• A Professional Skills Record</li><li>• A synoptic short answer examination.</li></ul>	
Please note that you will need access to a computer, lpad, tablet or smart phone to complete your tasks.	

<p><b>Course Length</b></p>	<p><b>Attendance</b></p>
<p>Approximately 12-15 months.</p> <p>There will be monthly taught sessions where you will be provided with the underpinning knowledge. You will also receive regular individual tutorials with your tutor.</p> <p>You also need to volunteer in an appropriate setting for a minimum of 1 day every week.</p>	<p>90% minimum attendance.</p>

<p><b>What else do I need to know?</b></p>
<p>On the course you will cover topics such as play and learning, nutrition, the role of the childcare practitioner, child development and many more. There are 6 mandatory units in total. In addition you will also need to complete a Professional Skills Record and a synoptic short answer examination at the end of the qualification.</p> <p>Although there are no formal entry requirements for this qualification you will need to have ICT skills and we recommend that all learners work towards Functional Skills Level 1 in English and maths.</p>

<p><b>What could I do next?</b></p>
<p>You could progress onto:</p> <ul style="list-style-type: none"> <li>• Level 3 Early Years Educator Qualifications</li> <li>• Level 3 Diploma Supporting Teaching &amp; Learning in Schools</li> <li>• Level 3 Childcare, Health and Social Care.</li> </ul>