



North Tyneside Council

North Tyneside Council Adult Learning Service
Course Information Sheet 2019-2020

Course Information for Working with Children & Young People

For more information a course please click the links.

1	<u>Childminding</u>
2	<u>Level 3 Early Years Educator Advice & Guidance</u>
3	<u>Early Years Diploma Level 3 (Early Years Educator)</u>
4	<u>Level 2 Diploma for the Early Years Practitioner Advice & Guidance</u>
5	<u>Level 2 Diploma for the Early Years Practitioner</u>
6	<u>Level 3 Award for Special Educational Needs Coordinators in Early Years Settings Advice & Guidance</u>
7	<u>Level 3 Award for Special Educational Needs Coordinators in Early Years Settings</u>



North Tyneside Council

Childminding

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

You must attend a **Childminder Briefing session** before attending this course. Please read the 'What else do I need to know?' section below.

What will I learn on this course?

This course prepares you for working with children in your own home. You must complete it before you can register as a childminder with Ofsted. You will learn about:

- The role of Ofsted and legislation regarding the Early Years
- The Early Years Foundation Stage and the importance of play
- Working with parents and carers
- Child behaviour and development
- Running your own business and the required paperwork.

Assessment

Awarding body: N/A

You will complete a reflective diary, policies and procedures and other paperwork as part of the online course assessment. Your tutor will guide and support you in this.

Course Length

This course is delivered flexibly through an e-portfolio. There is a 3 hour session to go through this and 1-1 support is available from your tutor. It is expected that this course will take 8 weeks to complete, however you can work more quickly if you wish.

Attendance

You will be expected to attend the first session and keep in touch with your tutor.

What else do I need to know?

You need to attend a briefing session prior to this course.
Please call Deborah Knowles on (0191) 643 8523 to book a place.

This session will prepare you for the Introduction to Childminding. You will also have to obtain a Paediatric First Aid certificate before you can register as a childminder.

What could I do next?

You can progress on to qualifications in child care.
You may also wish to consider our distance learning courses.



Level 3 Early Years Educator Advice & Guidance

North Tyneside Council

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

There are no entry requirements to attend the Advice and Guidance session (please note there are entry requirements for the level 3 programme).

You must have a keen interest or already be working with children 0-5 years.

What will I learn on this course?

This advice and guidance session will provide you with the information required to progress on to the Early Years Educator Level 3 programme. You will learn about the entry requirements and placement hours needed to begin the programme.

Assessment

Awarding body: N/A

You will have an informal interview with one of the Early Years tutors and complete a small written task.

Course Length

One of session.

Attendance

Not applicable.

What else do I need to know?

This is an advice session only and does not guarantee a place on the Level 3 EYE programme.

What could I do next?

You could progress onto the Early Years Educator Level 3.
You may also like to consider our distance learning courses.



Early Years Diploma Level 3 (Early Years Educator)

North Tyneside Council

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

You should be at least 16 years old.

You will need a DBS clearance.

You must have attended an Advice and Guidance session.

What will I learn on this course?

The NCFE CACHE Level 3 Diploma for the Early Years Workforce (Early Years Educator) prepares learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years.

Upon achievement of this qualification it is intended that learners will be able to enter the workforce as Early Years Educators.

Placements are required for achievement of this qualification. A minimum of 350 placement hours in an Early Years setting is required. You will need to be working with children across the age bands of 0-5.

Assessment

Awarding body: NCFE CACHE

You will complete an e-portfolio of evidence which will hold all assessments completed. You will be assessed using a variety of methods, such as:

- Assignments
- Longitudinal Studies
- Observations of you working with children
- Reflective accounts
- Professional discussion
- And many more.

Course Length

Approximately 2 years.

There will be monthly taught sessions where you will be provided with the underpinning knowledge. You will also receive regular individual tutorials with your tutor.

You also need to volunteer in an Early Years Setting for a minimum of 1 day every week.

Attendance

90% minimum attendance.

What else do I need to know?

GCSE English and maths are not an entry requirement, however the Early Years Workforce, does require you to hold either GCSE C grades in English and maths or Functional Skills for English and maths at Level 2 to count in the settings ratios. If required, we can sign post you for an English and maths assessment as you will need to do these qualifications alongside the Level 3 Diploma EYE.

What could I do next?

You could progress onto:

- Level 4 Advanced Practitioner
- Foundation Degree in Education and Care or Leadership qualifications.
- You may also like to consider our distance learning courses.



Level 2 Diploma for the Early Years Practitioner Advice & Guidance

North Tyneside Council

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or to apply online go to www.northtyneside.gov.uk/ala

There are no entry requirements to attend the Advice and Guidance session

You must have a keen interest or already be working with children 0-5 years

What will I learn on this course?

This advice and guidance session will provide you with the information required to progress on to the Level 2 Diploma for the Early Years Practitioner. You will learn about the entry requirements and placement hours needed to begin the programme.

Assessment

Awarding body: N/A

You will have an informal interview with one of the Early Years tutors and complete a small written task.

Course Length

One off session.

Attendance

One off session.

What else do I need to know?

This is an advice session only and does not guarantee a place on the Level 2 Diploma for the Early Years Practitioner.

What could I do next?

You could progress onto the Level 2 Diploma for the Early Years Practitioner or discuss other options that may be available to you.



Level 2 Diploma for the Early Years Practitioner

North Tyneside Council

Enrolment Requirements	For more information or to apply ring (0191) 643 2288 or to apply online go to www.northtyneside.gov.uk/ala
You should be at least 16 years old.	
You will need a DBS clearance.	
You must have attended an Advice and Guidance session.	

What will I learn on this course?

The aim of this qualification is to provide learners with the knowledge and understanding of babies and young children from birth to 7 years of age with applied knowledge in the early years, 0-5 years. The qualification content meets the Department for Education's (DfE) Level 2 full and relevant criteria for a Level 2 Early Years Practitioner in the workforce.

This qualification is ideal for learners looking to work with children between birth and 5 years, and gain knowledge of working with children up to 7 years. Learners do not need to have previous experience or qualifications in working with children to undertake this qualification.

Learners will need to be working, volunteering or on practical placement to show competence in both knowledge and skills. We recommend learners complete 250 placement hours whilst undertaking this qualification.

Placement opportunity must allow for skills application with babies and young children sufficient to meet the assessment criteria for the qualification.

Assessment	Awarding body: NCFE/CACHE
<p>You will complete an e portfolio of evidence using the Onefile system which will hold all assessments and evidence. You will be assessed using a variety of methods, such as:</p> <ul style="list-style-type: none"> • Assignments • Observations of you working with children • Reflective accounts • Professional discussion • A Professional Skills Record • A synoptic short answer examination. <p>Please note that you will need access to a computer, Ipad, tablet or smart phone to complete your tasks.</p>	

Course Length	Attendance
<p>Approximately 12-15 months.</p> <p>There will be monthly taught sessions where you will be provided with the underpinning knowledge. You will also receive regular individual tutorials with your tutor.</p> <p>You also need to volunteer in an appropriate setting for a minimum of 1 day every week.</p>	<p>90% minimum attendance.</p>

What else do I need to know?
<p>There are 14 mandatory units to complete.</p>

What could I do next?
<p>This qualification allows a learner to count towards the Level 2 ratio as a qualified Level 2 Early Years Practitioner across the Early Years Workforce.</p> <p>You could progress onto:</p> <ul style="list-style-type: none"> • Level 3 Early Years Educator Qualifications • Level 3 Diploma Supporting Teaching & Learning in Schools



North Tyneside Council

North Tyneside Council Adult Learning Service
Course Information Sheet 2019-2020

Level 3 Award for Special Educational Needs Coordinators in Early Years Settings Advice & Guidance

Enrolment Requirements

For more information or to apply ring (0191) 643 2288 or to apply online go to www.northtyneside.gov.uk/ala

This qualification is suitable for learners who currently have careers working in an early years setting and are working alongside the SENCo or gaining experience to become a SENCo in their setting.

What will I learn on this course?

This advice, guidance and interview session will provide you with the information required to progress on to the Level 3 Award for Special Educational Needs Coordinators in Early Years Settings.

Assessment

Awarding body: N/A

You will complete a short written task and have an informal discussion with one of the tutors to ensure this is the course for you.

Course Length

One off session.

Attendance

Attendance is essential.

What else do I need to know?

You must be working in an early years setting and either be the SENCo or envisage working alongside or becoming a SENCo.

What could I do next?

You could progress onto the **Level 3 Award for Special Educational Needs Coordinators in Early Years Settings**. You may also like to look at our distance learning courses.



North Tyneside Council

North Tyneside Council Adult Learning Service
Course Information Sheet

Level 3 Award for Special Educational Needs Coordinators in Early Years Settings

Enrolment Requirements

For more information or to apply ring (0191) 643 2288 or to apply online go to www.northtyneside.gov.uk/ala

This course is for anyone who is already in the SENCO Role or hoping to progress as a SENCO in an early years setting.

What will I learn on this course?

During the course you will:

- Explore the roles and responsibilities of the Special Educational Needs Coordinator in an early years setting
- Understand the strategies and techniques for supporting children and their families
- Increase knowledge of SEN codes of practice
- Explore how the SENCO can support their colleagues
- Understand the local offer and how to liaise with external agencies positively

Assessment

Awarding body: N/A

You will complete two mandatory units over the duration of the course. You will complete written assessments including reflections on practice and produce work products.

Course Length

4 twilight sessions (monthly)

Attendance

It is important you attend all of the taught sessions

What could I do next?

Upon achievement of this qualification, learners will be able to progress to higher learning in Special Education Needs. Learners may also want to consider distance learning opportunities relating to SEND.