



NCFE CACHE Level 2 Certificate in Advice and Guidance

North Tyneside Council

Enrolment Requirements

For more information or to apply ring (0191) 643 2288
or
to apply online go to www.northtyneside.gov.uk/ala

This qualification is designed for anyone looking who comes into face to face contact with customers and clients

Learners must be aged 19 and over.

Please note whilst the course is free, there is a £50 withdrawal fee if you chose to withdraw from the course.

What will I learn on this course?

Offering clear and accurate information, advice or guidance and knowing what can be shared legally and professionally can greatly improve outcomes for a business or organisation. There are some fundamental rules for successful information sharing and ensuring staff are aware of these is key. By completing this course you will:

- Explore communication techniques
- Study how values, attitudes and beliefs can affect interactions
- Develop interaction and interpersonal skills
- Learn how information, advice or guidance can be explored
- Learn how group interaction can be utilised
- Manage information, including storage and retrieval
- Learn how to comply with the law

Assessment

Awarding body: CACHE

This course is delivered via distance learning. You will receive your own study pack, alongside a dedicated tutor who you can contact throughout your studies. Your study packs comprise a set of high quality knowledge workbooks that are designed to help you learn independently through a range of reflective activities. You will also receive assessment booklets in which you can document and demonstrate your achievement of the associated learning outcomes.

Course Length

Up to 14 weeks

Attendance

N/A

What could I do next?

Other Distance Learning Programmes such as:

- Level 2 Certificate in Common Childhood Illnesses
- Level 2 in Understanding Behaviour that challenges.



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- Level 2 Certificate Children & Young Peoples Mental Health
- Level 2 Certificate in Equality & Diversity



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